



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, April 2nd, 2008 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	May 21, 2008

MEMBERS PRESENT

Arden Bardol, RA, President
Kenneth Freemark, RA, Professional Member
Alvin French, RA, Professional Member
Julia Cronshaw Hopkins, Public Member
C. Terry Jackson, RA, Professional Member
Sandra C. Mifflin, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Andrew Kerber, Deputy Attorney General
Margaret A. Foreit, Administrative Specialist III

ABSENT

Steven Atchley, Public Member
Goodwin Cobb, Public Member
Jean N. McCool, RA, Secretary, Professional Member

OTHERS PRESENT

James L. Collins, Director, Division of Professional Regulation

1.0 CALL TO ORDER

Ms. Bardol called the meeting to order at 2:00 p.m.

2.0 REVIEW OF MINUTES

A motion was made by Mr. French, seconded by Mr. Freemark to approve the minutes with the proposed changes of the March 5th, 2008 board meeting. The motion was unanimously carried.

3.0 UNFINISHED BUSINESS

Report on Status of Joint Architecture and Engineer Advisory Committee – Ms. Bardol stated that the committee would be meeting next week and an update would be given at the May board meeting.

Board Outline and Materials – DPR Investigative Unit – There is nothing to report at this time.

Education of Board Members – Andrew Kerber stated that he had received changes from Mr. French. He asked that everyone review the outline document that he presented at the last meeting and email changes to him as soon as possible.

Strategic Planning

Future Revisions to Rules and Regulations/Rules and Regulations Committee Update – Mr. French reported that the committee continues to meet and will present an update at the next board meeting. The board office will have the ARE Timing for the new testing chart placed on the DPR Website.

Tracking System for Tallying Complaints – Ms. Foreit will report to the board every three months concerning the complaint status. The next scheduled report is June, 2008.

4.0 New Business

Review of Reciprocity Applications

A motion was made by Mr. Freemark, seconded by Mr. Jackson to approve the applications by reciprocity with NCARB Certificate of: David G. Bullock, Ian Cope, Jonathan B. Isen, Daniel L. Henkel, Darren Machusky, Kenneth J. Mackenzie, Mark B. Thompson, and Richard Townsend. The motion was unanimously carried.

Review of Direct Applications

A motion was made by Mr. Freemark, seconded by Ms. Hopkins to approve the direct applications of of Jef A. Stockdale. The motion was unanimously carried.

Correspondence by Alan Russo

The board was given a copy of the correspondence that from Alan Russo an applicant who had taken the exam. Ms. Bardol stated that Mr. Russo could review his examination by contacting NCARB and paying the required fee. Mr. Russo will be notified to contact NCARB by the board office.

Conferences

Ms. McCool was attending the NCARB Regional Conference. The board office will make the arrangements for the NCARB June Conference through NCARB. The arrangements for Alvin French, C. Terry Jackson, Sandra Mifflin, Andrew Kerber, and Margaret Foreit will be made by the Division of Professional Regulation. A. Bardol and J. McCool will have instructions at the next meeting.

Wall Certificates

The wall certificates of Mark Giarrupto and Charles Cross will be signed at the next board meeting by Jean McCool.

Audits

A motion was made by Mr. Freemark, seconded by Mr. French to send letters of audit deficiency to A. Stevens Krug, Samuel R. Estes, James A. Tevebaugh, David A. Dalby, Kelli Racca, Frederic M. Strauss, Clark Neuringer, Ronald Muscelli, David Jarl, Leo J. D'Aleo, Peter Grimaldi, Michael Pellegrino, Jack Nobles and N. Howard Weissman. The motion was unanimously carried.

Title 10 Legislation and DE Board of Professional Land Surveyors

A motion was made by Mr. French, seconded by Ms. Bardol to table this item until the next meeting due to time constraints of this meeting. The motion was unanimously carried.

5.0 Other Business Before the Board (for discussion only)

None

6.0 Public Comment

Mr. Charles B. Ryan addressed the board with regards to a complaint that was closed. Mr. Ryan went in to detail concerning the seals placed on documents and the licensure status of the individuals who performed the architecture work. Mr. Ryan stated that this amounted to plant stamping. Mr. Ryan stated that there were two complaints in his opinion not one.

Mr. Collins stated that the board could ask for an executive session with the Prosecuting DAG, Barbara Gadbois, in order to discuss the closed complaint. Mr. Jackson made a motion, seconded by Mr. French to have an executive session at the next meeting with Barbara Gadbois to discuss the closing of this complaint. Mr. Collins stated that Ms. Gadbois will be invited to the next meeting.

7.0 Next Scheduled Meeting

The next meeting will be held on May 7th, 2008 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

8.0 Adjournment

There being no further business, Mr. Jackson made a motion, seconded by Mr. French, to adjourn the meeting at 4:55 p.m. The motion was unanimously carried.

Respectfully submitted,

Margaret A. Foreit

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Administrative Specialist III